

Guidance Sheet 11:

Sample Shipment



General information

- The following is guidance on how the BALLOON blood samples will be transported to the labs at Cardiff University.
- If you experience any issues with the process, or with the courier, please contact the BALLOON trial manager (kotechasj@cardiff.ac.uk).

Procedure

- Samples will be transported back to Cardiff every 5-7 months. If you are running out of room in your -70°C or -80°C freezer please do contact the BALLOON trial manager (kotechasj@cardiff.ac.uk) to arrange an earlier transfer.
- The BALLOON Trial team will contact you to arrange a convenient time for the courier to collect the blood samples. They will arrive with all the necessary packaging and dry ice. Please give them the samples in the blood samples box that was provided.
- Complete a **BALLOON sample transfer form** noting the study ID of the baby, sample timepoint, type of sample and date obtained for each sample. Please copy and send to BALLOON@Cardiff.ac.uk, please also keep a copy in the investigator site file and enclose the *original* form with the samples.